

Monacan Soil and Water Conservation District
October 20, 2025
Goochland Agricultural Center
Central High School, 2748 Dogtown Rd
Goochland, VA

- A. Call to Order – 9:00
1. Directors present – John Kochensparger (Chairman), Sebastian Volcker (Vice Chair), Kate Anderson, Matt Dabney, Sandy Brindley
 2. Associate Directors present – Ken Carter, Dan Jones
 3. Staff present – Keith Burgess (District Manager), Lissy Hamilton (Office Administrator), Colton Sullivan (Conservation Specialist), Maddie Wiley (Ag Conservationist)
 4. Others – Denney Collins (DCR), Hailey Crawford (Goochland County)
 5. Not present – Skye Brickhouse (VCE Director), John Few (VCE Associate Director)
- B. Pledge of Allegiance – lead by John
- C. Public Comment Period - none
- D. Minutes
1. **September 15, 2025 Regular Meeting – see attached – Sebastian motioned to approve. Kate seconded the motion. There was no discussion. The motion carried.**
- E. Treasurer's Report
1. **Monthly Report – Sebastian motioned to accept the treasurer's report as presented. Matt seconded. There was no discussion. The motion carried.**
- F. Chairman's Report
- G. Director/Associate Director Reports
1. Dan – Glad to be here.
 2. Kate – Louisa Agricultural and Forestry District to preserve rural character, Goochland county is in discussions of one as well.
 3. Sandy – Working on upcoming event, attended VCE volunteer appreciation event in Powhatan
 4. John – Thanked staff on successful outreach event. Attended the Goochland VCE volunteer appreciation event in Goochland.
- H. Liaison Reports
1. Goochland
 - a. Goochland Agricultural Report*
 - b. Liaison Report – Hailey Crawford – New warehouse project in West Creek has begun.
 2. Powhatan – none

I. Committee Reports

1. Agricultural Committee/Business

- a. **Conservation Plan Approvals – Kate motioned to approve. Matt seconded the motion. There was no discussion, the motion carried.**
- b. **VACS Contract Approvals – Kate motioned to approve. Sebastian seconded. There was no discussion, the motion carried.**

J. Unfinished Business

1. Recognition Dinner – Sandy provided updates

K. New Business

1. Table Sponsor at VASWCD Annual Meeting – Sebastian motioned to approve bronze level sponsorship. Sandy seconded. The motion carried.
2. Gift Card Policy – tabled until next month
3. January meeting – Sebastian motioned to approve that the January meeting be held on the 26th instead of the 19th due to a holiday closure. Sandy seconded. The motion carried.

L. DCR Conservation District Coordinator – Denney Collins – see attached

M. Staff Reports & Presentation – see attached

1. Keith*
2. Colton*
3. Lissy*
4. Maddie*

N. Reports of Cooperating Agencies

1. VCE
2. NRCS
3. Capital Region Land Conservancy
4. DOF

O. Upcoming Activities

Adjourn 9:58 AM

Respectfully Submitted,

Lissy Hamilton
Office Administrator

Approved: 11/17/25
Date


John Kochensparger, Chair

Monacan Soil and Water Conservation District
October 20, 2025
Goochland Agricultural Center
Central High School, 2748 Dogtown Rd
Goochland, VA

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Public Comment Period
- D. Minutes
 - 1. **September 15, 2025 Regular Meeting***
- E. Treasurer's Report
 - 1. **Monthly Report***
- F. Chairman's Report
- G. Director/Associate Director Reports
- H. Liaison Reports
 - 1. Goochland
 - a. **Goochland Agricultural Report***
 - b. Liaison Report
 - 2. Powhatan
- I. Committee Reports
 - 1. Agricultural Committee/Business*
 - a. **Conservation Plan Approvals**
 - b. **VACS Contract Approvals**
- J. Unfinished Business
 - 1. Recognition Dinner
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 - 1. Table Sponsor at VASWCD Annual Meeting
 - 2. Gift Card Policy
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- M. Staff Reports & Presentation
 - 1. Keith*
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N. Reports of Cooperating Agencies

1. VCE
2. NRCS
3. Capital Region Land Conservancy
4. DOF

O. Upcoming Activities

Adjourn

- Please submit travel reimbursement forms monthly.

Items in bold require a vote.

* refer to supporting information/attachments

General Information Tabs

- | | |
|---|-------------------------|
| W | Closed Session Guidance |
| X | Acronyms |

Monacan Soil and Water Conservation District
September 15, 2025
Goochland Agricultural Center
Central High School, 2748 Dogtown Rd
Goochland, VA

A. Call to Order and Roll Call – 9:00 AM

1. Directors - John Kochensparger (Chair), Sebastian Volcker (Vice Chair), Matt Dabney, Kate Anderson, Skye Brickhouse, Sandy Brindley
2. Associate Directors –
3. Staff – Keith Burgess (District Manager), Lissy Hamilton (Office Administrator), Colton Sullivan (Conservation Specialist), Maddie Wiley (Ag Conservationist)
4. Other – Denney Collins (DCR), Haley Crawford (Goochland County), Tara Ciavarella (NRCS)
5. Not present – Dan Jones, Ken Carter

B. Pledge of Allegiance

C. Public Comment Period – none

D. Minutes

1. **July 21, 2025, Regular Meeting - Kate motioned to approve, Sebastian seconded. There was no discussion. The motion carried.**
2. **August 18, 2025, Regular Meeting - Sandy motioned to approve, Kate seconded. There was no discussion. The motion carried.**

E. Treasurer's Report

1. **Monthly Report - Motion to accept made by Sebastian, Kate seconded. There was no discussion, the motion carried.**

F. Chairman's Report

1. Dover Creek TMDL: Public comment ends 9/25/25
2. VDOF – Camp Woods and Wildlife sponsorship – Thank you letter is attached.

G. Director/Associate Director Reports

1. Sandy – met with Sebastian and Keith about upcoming recognition event. Commented on that while we have elected officials, we are able to work as a bipartisan group to accomplish work.
2. Sebastian – Grey Fox study on his property
3. Kate – Hosted Neil Spoonhower at her farm to see some of the projects that the district may fund.
4. Matt – he and Kate met with Dr. Raley. Raley wants a holistic approach, wants the district to participate in some of the county social media posts. Overall positive meeting.
5. Skye – Will be out of the country next month so will not be in the October meeting.
6. John – Had the opportunity to discuss the district with delegate Owen and Ware.

H. Liaison Reports

1. Goochland – introduced Damien, the county's newest plan reviewer.
 - a. Goochland Agricultural Report*
 - b. Liaison Report
2. Powhatan – none present
- 3.

I. Committee Reports

1. Agricultural Committee/Business*

1. **VACS Contract Approvals** – the following contracts were submitted by staff for board approval:

1.	38-26-0012	SL-8B	\$80,312.00
2.	38-26-0013	NM-1A	\$1,606.24
3.	38-26-0014	SL-8B	\$46,663.00
4.	38-26-0015	SL-8B	\$7,140.00
5.	38-26-0016	SL-8B	\$35,641.00
6.	38-26-0017	NM-1A	\$712.82
7.	38-26-0018	SL-8B	\$105,573.00
8.	38-26-0019	NM-1A	\$2,111.46
9.	38-26-0020	SL-8B	\$78,494.60
10.	38-26-0021	SL-8H	\$12,272.20
11.	38-26-0022	NM-1A	\$2,999.64

Kate and Colton presented. Kate motioned to accept, Sandy seconded. There was no discussion. The Motion carried.

J. Unfinished Business

1. Recognition Dinner – Sandy – identified some educators from both counties to recognize. Partners to recognize – James River Association and Capital Region Land Conservancy. Hoping to find local vendors for things such as flower arrangements, etc.

K. New Business – Annual Report

L. DCR Conservation District Coordinator – Denney Collins – see attached

M. Staff Reports & Presentation – see attached

1. Keith
2. Colton
3. Lissy
4. Maddie

N. Reports of Cooperating Agencies

1. VCE – pretty good Ag Fair turnout this past weekend. On October 10th, 4-H is hosting a “real money, real world” event for kids and Cayla is looking for volunteers. He and John have been attending lots of training. He will be attending the Goochland Leadership Enterprise.
2. NRCS – see attached
3. Capital Region Land Conservancy
4. DOF

O. Upcoming Activities

Adjourn - 9:43

- Please submit travel reimbursement forms monthly.

Items in bold require a vote.

* refer to supporting information/attachments

General Information Tabs

W	Closed Session Guidance
X	Acronyms

10:44 AM

10/02/25

Monacan Soil & Water Conservation District
Reconciliation Summary
General Operations Account, Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	264,485.70
Cleared Transactions	
Checks and Payments - 20 It...	-249,848.22
Deposits and Credits - 8 Items	52,118.39
Total Cleared Transactions	<u>-197,729.83</u>
Cleared Balance	<u>66,755.87</u>
Uncleared Transactions	
Checks and Payments - 11 It...	<u>-24,077.73</u>
Total Uncleared Transactions	<u>-24,077.73</u>
Register Balance as of 09/30/2025	<u>42,678.14</u>
New Transactions	
Checks and Payments - 1 Item	<u>-272.82</u>
Total New Transactions	<u>-272.82</u>
Ending Balance	<u>42,405.32</u>

Monacan Soil & Water Conservation District
Balance Sheet

As of October 31, 2025

Oct 31, 25

Checking/Savings	
General Operations Account	32,258.35
Chesapeake Bay VACS CS Accour	475,635.93
1252 LGIP Land Stewardship	2,602.97
1188 LGIP General Operations	545,855.10
1150 LGIP Short Term Cont.	246,311.13
1149 LGIP Vehicle Replacement	91,756.04
1148 LGIP Employee Leave	82,599.86
1147 LGIP Marketing & Outreach	12,835.74
Total Checking/Savings	<u>1,489,855.12</u>

Accepted: 11/17/2025
Date

John D. Kochensparger
John Kochensparger, Chair

10:52 AM
10/01/25

Monacan Soil & Water Conservation District
Reconciliation Summary
Chesapeake Bay VACS CS Account, Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	429,591.00
Cleared Transactions	
Deposits and Credits - 2 Items	<u>400,909.20</u>
Total Cleared Transactions	<u>400,909.20</u>
Cleared Balance	<u><u>830,500.20</u></u>
Uncleared Transactions	
Checks and Payments - 2 Items	<u>-354,868.99</u>
Total Uncleared Transactions	<u>-354,868.99</u>
Register Balance as of 09/30/2025	<u><u>475,631.21</u></u>
Ending Balance	475,631.21

10:05 AM
10/16/25

Monacan Soil & Water Conservation District
Reconciliation Summary
1188 LGIP General Operations, Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	340,100.80
Cleared Transactions	
Deposits and Credits - 2 Ite...	<u>211,792.94</u>
Total Cleared Transactions	<u>211,792.94</u>
Cleared Balance	<u>551,893.74</u>
Register Balance as of 09/30/2025	551,893.74
Ending Balance	551,893.74

2:22 PM
10/02/25

Monacan Soil & Water Conservation District
Reconciliation Detail
LGIP Land Stewardship, Period Ending 09/30/2025

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						2,584.43
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	09/30/2025			X	9.22	9.22
Total Deposits and Credits					9.22	9.22
Total Cleared Transactions					9.22	9.22
Cleared Balance					9.22	2,593.65
Register Balance as of 09/30/2025					9.22	2,593.65
Ending Balance					9.22	2,593.65

1:50 PM
10/02/25

Monacan Soil & Water Conservation District
Reconciliation Summary
1147 LGIP Marketing & Outreach, Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	12,744.09
Cleared Transactions	
Deposits and Credits - 1 Item	<u>45.65</u>
Total Cleared Transactions	<u>45.65</u>
Cleared Balance	<u>12,789.74</u>
Register Balance as of 09/30/2025	12,789.74
Ending Balance	12,789.74

2:13 PM

10/02/25

Monacan Soil & Water Conservation District
Reconciliation Summary
1148 LGIP Employee Leave, Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	82,009.97
Cleared Transactions	
Deposits and Credits - 1 Item	<u>293.79</u>
Total Cleared Transactions	<u>293.79</u>
Cleared Balance	<u><u>82,303.76</u></u>
Register Balance as of 09/30/2025	82,303.76
Ending Balance	82,303.76

2:16 PM
10/02/25

Monacan Soil & Water Conservation District
Reconciliation Summary
1149 LGIP Vehicle Replacement, Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	91,100.81
Cleared Transactions	
Deposits and Credits - 1 Item	<u>326.34</u>
Total Cleared Transactions	<u>326.34</u>
Cleared Balance	<u>91,427.15</u>
Register Balance as of 09/30/2025	91,427.15
Ending Balance	91,427.15

2:19 PM
10/02/25

Monacan Soil & Water Conservation District
Reconciliation Summary
1150 LGIP Short Term Cont., Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	244,552.14
Cleared Transactions	
Deposits and Credits - 1 Item	<u>876.04</u>
Total Cleared Transactions	<u>876.04</u>
Cleared Balance	<u>245,428.18</u>
Register Balance as of 09/30/2025	245,428.18
Ending Balance	245,428.18

1:34 PM
 10/03/25
 Cash Basis

**Monacan Soil & Water Conservation District
 Profit & Loss Budget Overview
 July through September 2025**

	<u>Jul - Sep 25</u>
Income	
LOCAL - GOOCHLAND	37,000.00
LOCAL - POWHATAN	50,000.00
MSWCD INCOME	
Conservation Supplies	100.00
Interest Income	10.00
LGIP Gen Op Interest	13,607.90
LGIP Interest	20,717.81
Total MSWCD INCOME	34,435.71
STATE	
END OF LIFESPAN VERIFICATIONS	1,000.00
Operation Funds	255,289.00
VACS Base TA Funds	121,504.00
Total STATE	377,793.00
Total Income	499,228.71
Gross Profit	499,228.71
Expense	
Monacan SWCD	
Payroll Expenses	
District Mgr.	111,768.00
Conservation Spec.	63,355.00
Conservation Technician	41,824.00
Office Administrator	58,508.00
Total Payroll Expenses	275,455.00
Conservation Supply	100.00
Total Monacan SWCD	275,555.00
STATE EXP	
Ag Tech Exp	3,500.00
Conservation Spec. Exp. (CS)	3,500.00
District Mgr.Exp.	3,500.00
Office Admin. Exp.	3,000.00

1:34 PM

10/03/25

Cash Basis

Monacan Soil & Water Conservation District
Profit & Loss Budget Overview
July through September 2025

	<u>Jul - Sep 25</u>
Operations	
Gen Office & Op Expenses	
Human Resources Support	2,500.00
Technical Equipment	500.00
Office Equipment	7,800.00
Empl Ed & Training	0.00
Wire Fee	200.00
Vehicle Maint./Repairs	1,125.00
Vehicle insurance	750.00
Supplies	1,550.00
postage	200.00
Insurance - office	500.00
Dues - NACD	250.00
Directors - technology	3,000.00
Directors	8,000.00
Total Gen Office & Op Expenses	<u>26,375.00</u>
Information and Technology	
iPad/Tablet	1,000.00
IT Support	4,500.00
Server/IT Equipment	500.00
Computer/Technology Replacem...	3,600.00
Telephone/Communication	
Cell Service	2,000.00
Total Telephone/Communication	<u>2,000.00</u>
Copier Lease + Copies	1,500.00
Computer Software	11,625.00
Total Information and Technology	<u>24,725.00</u>
Education/Outreach Programs	
Website Registration	150.00
Website	375.00
Public/ Govt Relations	3,750.00
Printing/Dup	250.00
Educational Programs	1,400.00
Awards Program/Picnic	3,000.00
Total Education/Outreach Programs	<u>8,925.00</u>

1:34 PM
10/03/25
Cash Basis

Monacan Soil & Water Conservation District
Profit & Loss Budget Overview
July through September 2025

	<u>Jul - Sep 25</u>
Scholarships - YCC	<u>750.00</u>
Total Operations	<u>60,775.00</u>
Total STATE EXP	<u>74,275.00</u>
Total Expense	<u>349,830.00</u>
Net Income	<u><u>149,398.71</u></u>

October 2025
Board of Supervisors
Agricultural Activity Summary

- The Goochland Farm Bureau (GFB) held its Annual Membership meeting on Monday, September 15th at 6:00 PM at Mizpah Church on Old Columbia Road.

Danny Allen, Jonathan Lyle, Ernie Pryor, Jr., Colton Sullivan, Betsy Trice and Chris Trice were reelected to serve three-year terms as Directors.

Danny Allen and Kristian Lull were elected to attend the annual Virginia Farm Bureau Federation convention in December as voting delegates. Thomas Henley was elected to attend as an Alternate delegate.

Steve Miles from Silo Farms and Andrea Ahonen, Executive Director for Goochland Cares presented on the fresh produce program Silo Farms donates to the Goochland Cares food pantry. This program delivers thousands of pounds of fresh vegetables to the food pantry annually, supplementing the canned and dried foods available to Goochland Cares clients.

- GFB has donated \$5,000 to the Goochland Future Farmers of America chapter to help defray the expenses of FFA students attending the annual FFA convention in Indianapolis this winter.
- Two Goochland FFA participants have earned the American FFA Degree. This is the highest degree awarded by the National FFA organization, recognizing members with the highest level of commitment and achievement.

To earn the American FFA Degree, members must hold the State FFA Degree, have been active for three years, completed extensive agricultural education, graduated 12 months prior to the national convention, operate an outstanding supervised agricultural experience (SAE) program with significant earnings or hours, demonstrated excellent leadership and community service, and achieved at least a "C" average in high school.

- The Goochland Farm Bureau has committed to placing sponsorship signs at all the athletic fields at Hidden Rock Park, the field next to the Administration Building, and at the high school field and basketball court. **Goochland Farm Bureau would like to discuss "naming rights" for the field commonly referred to as NAPA Field.**
- The second Goochland Ag Fair was held on September 13th at the old Goochland Elementary Grade School track/field. This was in conjunction with the Goochland Chamber of Commerce's "Bluegrass and BBQ" event. Attendance was robust, with an estimated 30 exhibitors and more than 2,000 attendees.

- The HG Meat Packing plant on Old Fredericksburg Road in western Goochland is targeting a soft opening in the weeks after Thanksgiving. This will be the only USDA certified meat processing plant in the counties contiguous to Goochland. Producers wishing to sign-up for a processing slot(s) can visit the company website at hgmeats.com and clicking the “book now” button on the landing page.
- The 2025 farm tire recycling event will be held on Saturday, November 15th from 9:00 am until noon. The recycling location will be on the historic fairground property by the Sandy Hook roundabout. It is worth noting that the five trailers of farm tires recycled in 2024 were called “a good start” by Farm Bureau participants.
- Goochland County Public Schools have started the process needed to offer agricultural course work in the Goochland Middle School in the 2026-2027 academic year. Middle school counselors are being briefed on the course tracks to be offered, and in December will begin making students aware of these enrollment opportunities.
- Short term housing has been identified for use by an agricultural student teacher at Goochland High School for the 2025-2026 school year. GCPS have begun conversations with Tracy Rutherford, Department Head at Virginia Tech regarding the assignment of an agriculture student-teacher at GCPS in 2025-2026. Bruce Watson, GCPS’s head of CTE will be the point of contact with Ms. Rutherford.
- GFB will be placing a Farm Safety display in front of its Sandy Hook Road office. The theme is to emphasize road safety by motorists when they encounter farm machinery on the roads. Members of the Goochland Future Farmers of America (FAA) Club at Goochland High School will be designing and constructing the display.
- The State Fair of Virginia was held September 26th through October 5th at the Meadow Event Park in Doswell/Caroline County. This was the 170th year the State Fair has been held, celebrating the agricultural achievements of Virginia’s farmers.
- The September Board meeting for the Monacan Soil and Water Conservation District was held on Monday September 15th at 9:00 AM at the Goochland Central Agriculture Center on Dogtown Road. Hailey Crawford from Goochland County attended as staff liaison.
- At its August meeting the Monacan Board received \$203,000+ in requests for cost-share funding. If funded and implemented, the District will receive \$26,000 in technical assistance funding to administer the implementation of those programs.

- At its September meeting, the Board received \$373,523 in requests for cost-share funding. If funded and implemented, the District will receive \$48,558 in technical assistance funding to administer the implementation of those programs.
- As of the September 15th Directors' meeting, the Monacan SWCD has received a total of \$787,415 in requests for cost-share funding YTD. That represents 32% of the \$2,442,317 in cost-share funding allocated to Monacan for FY 2025-2026. If funded and implemented, that \$787,415 in cost-share funding will provide \$102,363 in technical assistance funding for the District to administer the implementation of those programs.
- As-of August 31, Monacan District has \$432,990 in LGIP Reserve Accounts, and \$601,760 in General Operations Accounts. There is \$429,591 in the Chesapeake Bay Virginia Agricultural Cost Share (VACS) BMP account.

Total bank balances for the District on August 31 were \$1,464,343

- The Capital Region Land Conservancy celebrated its 20th Anniversary at Maymont Park's Robins Nature Center on Sunday, September 21st. US Senator Tim Kane shared remarks.
- The Goochland County Planning Commission's Vice Chair Amanda Kolwalski is asking Goochland Staff to investigate the possibility of the County establishing an Agricultural/Forestal District program in Goochland.

Agricultural/Forestal Districts are rural conservation zones reserved for the production of agricultural products, timber, and the maintenance of open space land as an important economic and environmental resource. Districts are voluntary. They are initiated by a landowner or group of landowners as a mutual undertaking with the local government. By establishing a District, property owners agree not to convert their farm, forestland and other open space lands to more intense commercial, industrial or residential uses for a term of 4 to 10 years. In return, the county and Commonwealth agree not to take actions or make infrastructure investments that will place increased pressure on landowners to convert land in the district to more intense land uses during the term of the District.

#

Attachment: October 2025 Agriculture summary for BoS (6469 : Oct Ag Report)

ADMINISTRATION & OPERATIONS

- **1st Quarter Reports:** are due Oct 15. Attachment E, QuickBooks cash balance sheet and P&L for the quarter.
- **Virtual Grant Training: Developing a Budget:** will be hosted on Oct 7 from 9-11am. This session builds on the training efforts held in June at Randolph Macon though it is still beneficial for those joining in for the first time. This is Part #2 of a series of grant training sponsored by the Association. Part #3 will be held at the annual meeting and focus on grant language and key components to ensure grant competitiveness. Register for the zoom at <https://us02web.zoom.us/join/joinmeeting/register/cGZtYoFrSJK9kMQGocIWww>

COST SHARE AND TECHNICAL ASSISTANCE

- **CAS Help Desk:** Beginning the week of September 22nd, emails sent to Jen will receive an out-of-office message directing you to submit requests to the new DSWC Help Desk email. DCR will be reviewing all incoming emails and prioritizing requests accordingly. CAS-related issues and help requests should now be sent to a new DSWC CAS Help Desk email at dswc-cas-help@dcr.virginia.gov.
- **Update to VACS Definition of Applicant:** The Virginia Soil and Water Conservation Board met on September 16 and approved a mid-year amendment to the VACS Manual to revise the definition of 'applicant'. In the Guidelines and Glossary sections of the manual, the definition of 'applicant' now includes the following: "Any individual, landowner, agent, operator of record, or business entity who is determined to have knowingly misrepresented its compliance status with the VACS Program to a District or District Representative may, upon a determination of a Board of District Directors, not be considered an "applicant" for a period of at least five (5) years. In rendering such a determination, the Board of District Directors shall evaluate all available evidence in a public meeting, and any related resolutions must be passed by a majority vote of a quorum of District Directors.

GRANT DELIVERABLE REMINDERS

- **Annually Review and Document in Minutes:**
 - Desktop Procedures for District Operations and Fixed Assets Inventory
- **Ag Outreach Event to Fulfill FY26 Admin/Ops Grant Agreement Deliverable:**
#10. The District hosted at least one agricultural community outreach event during the year that met the following: Marketed through at least one venue that is directed towards producers with small farms or producers considered socially disadvantaged. Included an introduction of District programs, staff and directors; and included a discussion featuring local agricultural producers that utilized the VACS Program. Provided notice to partners, including the Virginia State University Small Farm Outreach Program, of the event and provided an opportunity to partners to participate in the agenda

DATES TO REMEMBER

OCTOBER

Oct 1 – CWFA Local and Basin due to DCR
Oct 1 – VASWCD Qrtly Meeting, Drury Hotel Richmond
Oct 7 – Virtual Grant Training: Developing a Budget 9am
Oct 9-16 – Denney on Leave
Oct 13 – State Holiday, offices closed
Oct 15-16 – VA Resource Training, Online
Oct 21- 23 DCR Final CP Course

NOVEMBER

Nov 4 – State Holiday, offices closed
Nov 11 – State Holiday, offices closed
Nov 26, 27 & 28 – State Holidays, offices closed

DECEMBER

Dec 7-9 – VASWCD Annual Meeting, Williamsburg
Dec 10 – VSWCB Meeting, Williamsburg
Dec 24 – State Holiday, ½ day office closed
Dec 25-26 – State Holiday, offices closed

JANUARY

Jan 1 – State Holiday, offices closed

Sent electronically to SWCD offices: 10/1/2025

Keith Burgess

October 2025

Activities

Conducted Watershed programs for 2 Randolph and Byrd Elementary Schools in Goochland
Participated in JRA Riparian Buffer steering committee meetings
Participated in Monacan SWCD VACS outreach event
Met with power company group – electric transmission line project
Participated in VCE Volunteer appreciation event in Goochland
Attended VASWCD Area III managers meeting
Participated in VACS Programmatic Subcommittee meeting
Working with PLIANT (IT consultants) for Monacan IT services
Assisted VCE with Well Water Sample Collection

Training

Technical Assistance

Ronnie Nuckols (G) – VACS and livestock water system
Lynn Zacharias (G) – VCAP site recommendations
Tyler McCormick (G) – initial site visit for VACS and technical assistance
Gerry Nuckols (G) – livestock management
Doug Brush (P) – pasture renovation
Dennis Alvis (G) – preventative planting weather report information

Upcoming Events

VACS TAC full member meeting
AREA III administrative training
Powhatan Ag Day, 3rd Grade
Virginia Buffer Summit
Powhatan MWEE

Upcoming Staff Activities

Service current VACS contracts, process VACS applications

Monacan 2 X 2 Schedule – please contact the District Manager to schedule discussion topic.

Other Updates

Colton Sullivan October 2025

Activities

- Ronnie Nuckols SL7 Engineering Packet Development and cost share application
- Producer Meeting
- Data entry and contacts for PY26 cover crop applications
- FR-1 for spring planting
- Multiple SL-1 Practices Development

Training Attended

- VNRLI Session 1

Scheduled Training

- VNRLI Program November

Technical Assistance

- State Farm water system design

Meetings Attended

Calendar

- VNRLI VA Beach Session Nov 12-14

PY26 Staff Report – October 2025

Maddie Wiley

Activities:

- VACS & VCAP field visits w/ Colton & Keith
- CAS data entry & VACS folder creation
- Randolph Elementary School Watershed Lesson
- Powhatan High School MWEE Prep Lesson
- Recognition Dinner plan & prep
- Macroinvertebrate Testing w/ Powhatan Landowner
- Cover Crop Displays

Trainings:

- VA Resource Training – Oct. 15 & 16

Meetings/Events:

- Conservation Over Coffee Event – Sept. 19
- School Topo Puzzle Meeting w/ UVA Professor – Oct. 2
- Recognition Dinner Meeting 2x2 – Oct. 8

Upcoming Trainings/Events:

- Riparian Consortium Summit – Oct. 21
- Virtual Envirothon Kick-Off – Oct. 28
- Powhatan MWEE – Oct. 28 & 29
- 'Excellence in Conservation' Recognition Dinner – Oct. 29
- RUSLE2 Conservation Planning Training – Nov. 6

Lissy Hamilton
Monthly Report – October 2025

Monthly tasks

Payroll
Payroll liabilities
Payables
Bank reconciliations
Board packets
Filing
Facebook updates

Other

Attachment E
Local funding requests
VASWCD State Fair booth
VRS Security Training

Upcoming

VAGARA Conference