

Board of Directors Meeting Minutes
Monacan Soil and Water Conservation District
April 21, 2025
Goochland Agricultural Center
Central High School, 2748 Dogtown Rd
Goochland, VA

- A. Call to Order and Roll Call by the Chair – 9:00 AM
 - 1. Directors – John Kochensparger, Chair; Sebastian Volcker, Vice Chair; Matt Dabney, Kate Anderson, Skye Brickhouse, Sandy Brindley
 - 2. Associate Directors – Dan Jones
 - 3. Staff – Keith Burgess, Colton Sullivan, Lissy Hamilton, Maddie Wiley
 - 4. Partners – Emily Langridge, Goochland County; Denney Collins, DCR CDC; Tara Ciavarella, NRCS
 - 5. Not in attendance – Ken Carter, John Few

- B. Pledge of Allegiance

- C. Public Comment Period

- D. Minutes* - Sebastian motioned to approve meeting minutes, Kate seconded. There was no discussion and the motion carried.

- E. Treasurer's Report
 - 1. Monthly Report – Sebastian moved to accept. Matt seconded. There was no discussion. The motion carried.

- F. Chairman's Report
 - 1. VASWCD Golf Tournament – Motion to approve funding for a team to go made by Sebastian. Kate seconded. No discussion, the motion carried.

- G. Director/Associate Director Reports
 - 1. Sebastian – Attended the area III meeting with Sandy and staff. Catering was good, it was very cold though.
 - 2. Kate – Happy with the rain. Hopefully there will be an ag meeting within the next few weeks
 - 3. Matt – Goochland Day – Lissy did registration, Kate was able to find a tractor for the district to borrow.
 - 4. Skye – Colton and he will have a panel
 - 5. Dan – Joyfilled post Easter to all.
 - 6. John – He and Sandy met with Powhatan Economic Authority last month. The Annual plan is now in the lobby in the county building. Brett Sheridan has resigned to go be a deputy administrator at Hanover County

- H. Liaison Reports
 - 1. Goochland – Emily – Sent Sandy a contact at Piedmont SWCD for guidance with the awards banquet. Sheltering arms facility is doing a parking lot expansion. Project Rocky –

project for those interested. VRNLI – year-long natural resources leadership program – the program itself is about \$3,500 and there will also be travel accommodations. Kate made a motion to send Colton. Matt seconded the motion. There was discussion. Motion carried.

3. Lissy – quarterly reports completed for DCR, counties and taxes. Attended Meeting Minutes training.

4. Maddie – Assisted with Goochland 4th grade Ag Day, prepping for Earth Day. Attending trainings, including CP Conservation Selling Skills training. Stream Monitoring training is upcoming.

N. Reports of Cooperating Agencies

1. VCE – Skye – Attended training in Memphis, worked at 4th Grade Ag Day. Pesticides Application Program at the state prison today – He and Keith both has parts in that this afternoon. John is currently there. John's Farm to Table is underway. Recently had a verbal confirmation with someone for parttime administrative position.

2. NRCS – finished rankings March 28th. Have only received 3 pre-approvals. State requested additional funding from Federal but have no heard back. 230 applications received statewide, only 4 are being funded. All travel and trainings have been cancelled. Area III only has 7 employee left to complete workload. All hiring has been frozen.

a. Wildlife Biologist Report*

3. Capital Region Land Conservancy – Dan presented. Keith reported that Parker will be doing a presentation on easements for Goochland.

a. Conservation Easement Stewardship Fund Policy – Kate made motion to accept this as policy moving forward. Sandy seconded. no discussion. Motion carried.

4. DOF

O. Upcoming Activities

1. Financial committee – budget

2. Strategic Planning public meeting

3. Annual Personnel Reviews

4. VASWCD/DCR Director and Administrative Staff Training, June 6, 2025

Adjourn - 10:58 AM

Respectfully submitted,



Lissy Hamilton

Approved: May 19, 2025
Date



John Kochensparger, Chair

offsite utility work starts about a week from today.

2. Powhatan

I. Committee Reports

1. Agricultural Committee

- a. Contract #38-25-0044 FR-1 Cost Share \$7,673.39 – Increase of \$655.08
Tax Credit \$322.45 – Increase of \$322.45

The motion made by the Ag Committee to approve contract #38-25-0044 carried.

- b. Conservation Plan #38-25-0004 – The motion to approve Conservation Plan #38-25-0004 made by the Ag Committee carried.

**Sandy arrived at 9:15 am*

2. Personnel Committee

- a. Sandy and Keith are working towards putting staff reviews together

J. Unfinished Business

1. Goochland Day May 17, 11am -3pm – Matt requested a budget for promo items and a sign for the float. Motion to approved budget for \$2,000 made by Sebastian. Sandy seconded. The motion carried.
2. By-Laws – Motion to approve By-Laws made by Sandy. Sebastian seconded. There was no discussion. The motion carried.
3. Annual Plan – in progress.
4. Strategic Plan – public meeting for this will be before May's Board meeting.

- K. New Business – Recognition Banquet – Sandy presented. This is still in the planning process. Currently there is \$2,000 in the budget, but will need to be increased. Motion to plan for this to be done in the Fall made by Kate, seconded by Matt. The motion carried.

- L. DCR Conservation District Coordinator – Denney Collins – Received third quarter report. Meeting Minutes training recording is available. Admin/Manager Training will be on June 6th at Randolph Macon. Attachment D is due July 15th. Soil and Water Board met last week. There will be significant changes to the grant deliverables for the upcoming year. These were presented to the Soil & Water Board last week but there were no comments made. Carryover practices need to be submitted by May 15th.

M. Staff Reports & Presentation

1. Keith – attended area managers meeting, Tidewater AREC training, meeting minutes training, etc. Library Records Retention Training this week.
 - i. Human Resources Audit
 1. Regional SWCD Pilot Project Overview – HR Audit
 2. Regional SWCD Pilot Project Scope – Phase I – Motion to approve participation in pilot project made by Sandy, Sebastian seconded. There was discussion on validity of HR Consultants performing this audit. Motion carried.
 - ii. Powhatan Erosion and Sediment Control Program
2. Colton – prepping to pay out cover-crop contracts. FR-1 tree planting project in Powhatan brought a lot of exposure/attention. There will be a sign made to explain the