

Monacan Soil and Water Conservation District
November 18, 2024, 9:00AM
Goochland Agricultural Center Conference Room
Central High School, 2748 Dogtown Rd
Goochland, VA

- A. Call to Order and Roll Call – 9:02 AM
 - 1. Directors present – John Kochensparger, Sebastian Volcker, Matt Dabney, Kate Anderson, Sandy Brindley
 - 2. Associate directors present – Dan Jones, Ken Carter
 - 3. Staff present – Keith Burgess, Colton Sullivan
 - 4. Other – Denney Collins (DCR), Tara Ciavarella (NRCS), John Few (VCE), Sky Brickhouse (VCE)

- B. Pledge of Allegiance was led by John.

- C. Public Comment Period – John recognized Jean Gannon of Powhatan and is running for the vacated Senate Seat 10. Jonathan Lyle was also recognized. Jonathan thanked Keith for attending and providing monthly updates to the Goochland Board of Supervisors.

- D. Minutes - Motion to approve September minutes as submitted made by Sebastian, seconded by Kate. There was one type of Sandy's name in the minutes to be corrected. There was no further discussion, the motion carried.

- E. Treasurer's Report
 - 1. Monthly Report - Motion to accept as submitted, made by Sebastian, seconded by Matt. No discussion. The motion carried.

- F. Chairman's Report
 - 1. VASWCD Annual Meeting – Keith presented information and guidance related to hotel check-in.
 - 2. Area III meeting – a copy of the spring meeting minutes was provided, and directors were informed of the Area III meeting at the VASWCD annual meeting.
 - 3. Nominations Committee – John appointed Sand as chair with Sebastian also serving on the committee. The committee should present a slate of offices for the year 2025 at the next meeting.
 - 4. John suggested January 13 and February 10 as Board meeting dates due to holidays. John moved; Kate seconded. There being no discussion the motion passed.
 - 5. John suggested we have a social with food at the December 16 Board meeting. Staff will handle the planning details.

- G. Director/Associate Director Reports
 - 1. Sebastian – dropped off Annual Report at multiple locations including Goochland Historical Society, the library, and Chamber of Commerce office.
 - 2. Dan – thankful for the recent rains
 - 3. Kate – turkeys are going out today.

4. Matt – nice to see Annual Report in the County Administration office.

H. Liaison Reports

1. Goochland – no staff present
2. Powhatan – no staff present

I. Committee Reports

1. Personnel Committee – deferred to later on the agenda.
2. Agricultural Committee
 - a. The following contracts were submitted for approval by Colton:
 - i. 38-25-0008 SL-6W \$21,212.78

Sebastian motioned the listed contracts be approved. Matt seconded. The motion carried.

- b. Colton requested a deadline extension for the following contracts:
38-24-055 Extend deadline for completion from 12/31/24 to 6/1/25. The applicant is working on a well permit application and has been in regular contact with Colton.

Sebastian motioned the listed contracts be approved. Matt seconded. The motion carried.

- c. As of 11/13/24, \$909,776 of VACS funding has been approved.

J. Unfinished Business

1. County budget requests – Keith recommended the same request be made for both counties as the District does not differentiate services between counties. The Board was in agreement.

K. New Business - none

L. DCR Conservation District Coordinator – Denney Collins – Denny reviewed her monthly report highlighting the FOIA training requirement for all directors.

M. Staff Reports & Presentation

1. Keith – reviewed his monthly report, facilitated Goochland Leadership Enterprise agricultural program, audit was successful and directors were previously provided a copy of the exit interview, is developing standard operating procedures, and attended the Three Rivers SWCD board meeting.
2. Colton – reviewed his monthly report, lots of VACS data entry and program administration, a few VCAP site visits, wrapping up some SL-6 projects for payment.
3. Lissy – no report as out on extended medical leave

N. Reports of Cooperating Agencies

1. VCE – Skye thanked the Board for his nomination as a director. Master Gardeners are conducting interviews, Well Water test results meeting is December 5, Pesticide applicators recertification is January 6. Both Skye and John are discussing future soil and water programs with Monacan staff. Skye and John are also actively participating in new VCE agent training. John is working to start a 4-H entomology club and environmental programs in Powhatan.

2. NRCS – Tara presented her monthly report, NRCS has approved their 2025 Cost-List, other program updates were also presented.
3. Capital Region Land Conservancy – Dan presented. The annual fundraiser event held at Maymont was very successful. He encouraged board members to attend next year.
4. DOF – no staff present

O. Upcoming Activities

1. FOIA training December 4 or 18

I. Personnel Committee

- a. Sandy made the following motion, “I move, the Board of Directors of the Monacan Soil and Water Conservation District go into Closed Meeting in accordance with the Virginia Freedom of Information Act 2.2-3711(A)(1) for discussion and consideration of prospective candidates for employment.” Sebastain seconded the motion passed unanimously.
- b. Sandy made the following motion, “I move, Pursuant to the Code of Virginia Section 2.2-3712(D) I move to certify that to the best of the Committee’s knowledge only matters lawfully exempted and as identified in the motion by which the Closed Meeting was convened were heard or discussed by this Board during the Closed Meeting.” Sebastain seconded the motion passed unanimously.
- c. The Board reported out of closed session that a candidate has been selected with an offer to be extended as previously approved.
- d. There was a brief discussion about an educational staff position.

Adjourn - 10:28 AM

Respectfully submitted: Keith Burgess, District Manager

Approved: _____

Date

12/16/24



John Kochensparger, Chair

