

Monacan Soil & Water Conservation District
Goochland Central High Cultural and Education Center
Ag Classroom
BOD Meeting Minutes
Feb. 12, 2024, 9:00 am

A. Call to Order – 9:00 am

1. Directors-John Kochensparger, Sebastian Volcker, Kate Anderson, Sandy Brindley
 2. Associate Directors – Ken Carter, Dan Jones, Erin Small
 3. Staff- Keith Burgess, Colton Sullivan, Lissy Hamilton
 4. Partner agency staff - Tara Ciavarella (NRCS)
- Members of the public were in attendance

B. Pledge of Allegiance

C. Public Comment Period - none

D. Approve Minutes-Lissy presented January minutes. Sebastian motioned to approve the minutes as presented. Kate Seconded. There was no discussion. The motion carried.

E. Treasurer's Report - Lissy presented. Motion to accept as presented made by Kate. Motion seconded by Sebastian. There was no discussion. The motion carried.

F. Chairman's Report

1. VASWCD Area III Meeting – will be in Tappahannock. Registration is due March 4th. Lissy will send out registration sign-up with the meeting minutes draft on Friday.
2. Area III Representative recommendation to VA Soil & Water Board
3. Camp Woods & Wild Life Support – *defer*
4. Powhatan Liaison – Monacan does not currently have one.
5. VASWCD upcoming events
6. Standing Committees – John provided list of current committee members. Dan requested to stay on ag committee. John agreed.
 - a. Legislative Committee – The Legislative Committee is hereby suspended indefinitely. The reasoning for this decision is as follows:
 - i. The only activity of this committee is the State Soil & Water Conservations Board's annual lobby day.
 - ii. We often have very little warning as to when that day will be.
 - iii. The directors that attend are based on availability that day.
 - iv. The MSWCD Chair can simply appoint a lead-director for the activity to assist in organizing those who will be attending the Lobby Day.
 - b. Suburban Committee – The Suburban Committee is hereby suspended indefinitely. The reasoning for this decision is as follows:
 - i. to the best of John's knowledge, the committee has never met.
 - ii. Applications for VCAP are few.
 - iii. Any applications for VCAP will be assigned to the Ag Committee for review.
 - iv. VCAP applications will only be reviewed by the board in detail if we have funds available, what staff has already reviewed that meets the state guidelines for funding, and projects that have merit at improving conservation and reducing pollution.
 - v. if there are suddenly too many applications for the Ag Committee to review, this committee may be reinstated by the chair.
7. Finance Committee – John would like the committee to meet to discuss moving more money to the LGIP and providing guidelines for staff.

8. Agriculture Committee – Goochland Board of Supervisor member Jonathan Lyle has let John know that there is another district needing additional funding. Keith has not been made aware, will speak to Denney before making additional comments.

9. Camp financial support – Keith gave background. Sebastian made motion to support in the amount of \$300. Sandy seconded. There was no discussion. The motion carried.

G. Director/Associate Director reports

1. Erin-has meeting at 10- provided VCE program updates (see section N).

2. Dan-requested to attend director orientation at Area III meeting.

3. Ken- None.

4. Kate- None

5. Sebastian -None

6. Sandy- apologies for being late.

7. John – None

H. Liaison Reports-None.

I. Committee Reports

1. Ag Committee – Kate differed to Colton, he presented.

a. Resource Management Plans update – Keith provided an update. Ken asked for some background on this for new directors, which he did.

b. VACS Contract - #38-23-0054-SL-6W-\$62,606.18 and \$839.06 tax credit (was prev. app. For \$59,184.16 and \$744.01 on 5/15/23). There are funds available for this, due to other contracts being under budget. Kate motioned to approve, Sebastian seconded. The motion carried.

J. Unfinished Business

1. Policy reviews

a. By-Laws-John-executive session? - no comments on by laws at this time.

b. Financial Policy-John previously submitted small edit to add "as amended" after VA code is listed

c. Property Disposal - reviewed, no comments

d. Desktop Procedures-Keith presented. The Desktop Guide was previously provided to directors by email for their review.

2. Director At-Large position - no applications received at this time.

K. New Business -none

L. DCR – CDC – Denney not present today, previously provided report through email.

1. Keith-Site visit w/ VDACS staff. Has been working with DEQ and Powhatan County to receive bay models credit. 2x2 meetings with directors. For clarity, "Directors" will be changed to "Board of Directors Member" on future business cards. How best to communicate w/directors on to know directors read emails.

2. Colton-VACS payments, VCAP app. scheduled to be completed in April, VACS projects updates. 4L Ranch still progressing, new VCAP interest in Powhatan. First phase on state farm project complete. Ken asked if he could provide hours worked vs. reimbursement received. Sandy asked about tech. assistance. Ken also commented that if this is a continued cost, do we go to VASWCD or to the counties for additional funding?

N. Reports of Cooperating Agencies

1. VCE -Erin-has producer tour spots open, would like to have them filled. Floral design

Program in April, Marketing in March, etc.

2. NRCS-Tara-provide report with NRCS acronyms and definitions. Lots of new producer contacts, and small scale/urban producers. New requirements & deadlines will affect ranking.
-Dan Jones asked about participation with Earth Day & Goochland Day

O. Upcoming Activities

1. Schedule Personnel committee meeting - Feb. 23rd at 3pm
10-minute recess.
2. Schedule Finance Committee meeting- Feb. 23 at 1pm
3. Annual Plan Workshop-next monthly meeting- March- lunch provided

P. Group Picture - rescheduled

Q. SWOT Analysis - Sandy presented.

R. Sandy moved that the Monacan Soil and Water Conservation District go into Closed Meeting in accordance with the Virginia Freedom of Information Act §2.2-3711(A)(7) to discuss actual or probable litigation. Kate seconded the motion. The motion passed unanimously.

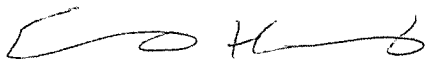
The Monacan SWCD Board went into a closed session.

The Monacan SWCD Board came out of closed session.

Sandy moved, Pursuant to the Code of Virginia §2.2-3712(D), I move to certify that, to the best of each member's knowledge, only matters lawfully exempted and as identified in the motion by which the Closed Meeting was convened were heard or discussed by this Monacan Soil and Water Conservation District during the Closed Meeting. Kate seconded the motion. The motion passed unanimously.

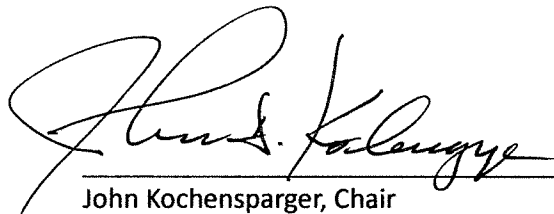
There being no additional business, the meeting adjourned at 11:51 a.m.

Respectfully Submitted,



Lissy Hamilton
Office Administrator

Approved: 3/18/24
Date



John Kochensparger, Chair