

**Meeting Minutes**  
Monacan Soil and Water Conservation District  
**February 27, 2023**  
Central HS Auditorium  
Goochland, VA

- A. Call to Order and Roll Call – 9:00 AM
  - 1. Directors present – Jonathan Lyle, John Kochensparger, Sebastian Volcker, Ronnie Nuckols, Nicole Shuman
  - 2. Associate Directors present – Ken Carter, Dan Jones, Rachel Henley
  - 3. Staff present – Keith Burgess, District Manager; Betty McCracken, Conservation Specialist II; Colton Sullivan, Agricultural Conservationist; Lissy Hamilton, Office Administrator
  - 4. Other – Denney Collins, DCR; Tara Ciavarella, NRCS
  - 5. Not present – Kenton Moyer
  
- B. Pledge of Allegiance – led by Jonathan
  
- C. Public Comment Period - none
  
- D. Approve Minutes – John motioned to approve minutes as presented. The motion was seconded by Sebastian. There was no discussion. The motion carried
  
- E. Treasurer's Report – see below (L)
  
- F. Chairman's Report
  - 1. 2023 Director Elections Notice was discussed related to advertising
  - 2. VA Tech Soil Judging Team sponsorship request, no action taken
  
- G. Director/Associate Director Reports
  - 1. Sebastian – Betty was featured at school board presentation for youth education. He will be running for Director in the upcoming election.
  - 2. Nicole – She has attended the CBLP Certification program for VCAP. Lissy came in at 9:14 am
  - 3. Rachel – Glad to be here after being away from home for the past few weeks.
  
- H. Liaison Reports
  - 1. Goochland – none present.
  - 2. Powhatan – none present, district needs a new liaison for Powhatan County.
  
- I. Committee Reports
  - 1. Ag Committee – Ronnie presented.
    - a. CRLC Easement approval – Ronnie gave a report from the recent field visit. Motion to approve easement made by the ag committee. The motion carried.  
Keith stepped out of the room.
    - b. VACS approvals – The following contracts were presented with a motion to approve made by the Ag Committee:
      - 1. Contract #38-23-0015. NM-1A. Adding tracts at a cost of \$549.64 for a total contract estimate of \$1,154.66.
      - 2. Contract #38-23-0049 – SL-6W. 15 yr., 50' buffer contract (100% funding). Total estimated cost = \$67,893.60
      - 3. Contract #38-23-0050 – SL-6W. 15 yr., 50' buffer contract (100% funding). Total estimated cost = \$111,002.00
      - 4. Contract #38-23-0051. NM-1A. \$286.62.

The motion to approve the above contracts carried.

The following conservation plans were presented with a motion to approve made by the Ag Committee:

1. Conservation Plan #38-23-0003 in conjunction with contract #38-23-0049. Emailed ahead for ag committee members to review.
2. Conservation Plan #38-23-0004 in conjunction with contract #38-23-0050. Emailed ahead for ag committee members to review.

The motion to approve the above conservation plans carried.

Keith reentered the room.

J. Unfinished Business

1. Area III Meeting – Keith presented. He provided an update on the invite list, catering, registration information, and a to-do list. John contacted the Powhatan Chamber of Commerce for goodie bag items.
2. Committee Assignments – Jonathan presented. John proposed personnel committee meeting for March 14<sup>th</sup> at 10 am.

K. New Business

1. Annual Plan workshop – Keith presented. The workshop will take place after the March 20<sup>th</sup> Board meeting. Lunch will be provided.
2. '23-24 Budget - schedule financial committee meeting – Keith hoped to have the committee meeting scheduled for the last week of March, after Area III spring meeting.

L. Treasurer's Report – Lissy presented. Motion to accept as presented made by Nicole, seconded by Sebastian. The motion carried. Jonathan asked about municipal pool for government funds as an alternative option to CDs.

M. DCR Conservation District Coordinator – Denney Collins presented. She discussed upcoming due dates, and requirement for the mandatory SWCD outreach event. There was discussion about partnering for an event.

N. Staff Reports & Presentation

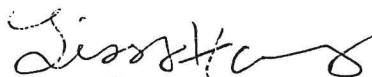
1. Keith – recently attended recent zoom session about the history of agriculture from an African American Perspective from the Civil War to today. Reported on recent manager meeting and HR/personnel needs within districts. Ken expressed agreement.
2. Betty – provided report.
3. Colton – provided updates for current projects and trainings.

O. Reports of Cooperating Agencies

1. VCE – Goochland – Nicole – admin position has been posted. Upcoming programs include a salad box workshop, pond workshop.
2. VCE – Powhatan – Rachel – reported on recent women in ag meeting. Reported on various other recent programs as well as upcoming Master Gardener's Spring Garden Fest is in April.
3. NRCS – Tara Ciavarella – catching up on practices that have fallen behind. Reported on the Inflation Reduction Act
4. Other Partners – none.


P. Adjourn - 10:15 AM

Respectfully Submitted,



Lissy Hamilton  
Office Administrator

Approved: March 20, 2023  
Date

  
Jonathan Lyle, Chair