

Meeting Minutes
Monacan Soil and Water Conservation District
June 12, 2023
Central HS Auditorium
Goochland, VA

- A. Call to Order and Roll Call – 9:01 AM
 - 1. Directors – Jonathan Lyle, Kenton Moyer, Sebastian Volcker, John Kochensparger
 - 2. Associate Directors – Ken Carter, Dan Jones, Rachel Henley
 - 3. Staff – Keith Burgess, District Manager; Betty McCracken, Conservation Specialist II; Colton Sullivan, Agricultural Conservationist; Lissy Hamilton, Office Administrator
 - 4. Others – Denney Collins, DCR
 - 5. Directors not present – Nicole Shuman, Ronnie Nuckols

- B. Pledge of Allegiance

- C. Public Comment Period

- D. Approve Minutes – Lissy presented May meeting minutes. John motioned to approve as presented. Kenton seconded. There was no discussion. The motion carried.

- E. Treasurer's Report – Lissy presented. Kenton motioned to accept the treasurer's report as presented. Sebastian seconded. There was discussion about set up of the LGIP accounts, which have not yet been completed. The motion carried.

- F. Chairman's Report
 - 1. VNLI – Information shared about the Virginia Natural Resource Leadership Institute program. There were some comments and discussion on scholarship funding. Ken attended the very first program years ago.
 - 2. Goochland Day – Sebastian ran the Monacan booth. He reported lots of traffic and interest. Some interest and potential VACS participants. Brian Selison attended Goochland Day and may be interested in running for Director. He is present today.

- G. Director/Associate Director Reports
 - 1. Rachel – none
 - 2. John – Has been attending a committee meetings.
 - 3. Dan – none
 - 4. Ken – none
 - 5. Kenton – none
 - 6. Jonathan – Attended Goochland Day and Rassawek's Spring Jubilee. Rassawek will also have Fall Jubilee. Bob Whitehead presented at Goochland Rotary Club. Reported on updates from Goochland on Roads and Village plans.

- H. Liaison Reports – none present.

I. Committee Reports

1. Ag Committee – Kenton/Betty presented. *Keith stepped out of the room.*

- a. VACS contract approval - Contract #38-23-0012 was presented for approval by the Ag Committee. The motion carried.
- b. Carryover Practices - the following carryover contracts were presented to the board for approval:
 1. Contract #38-23-0049
 2. Contract #38-23-0050
 3. Contract #38-23-0054The motion to approve the three carryover contracts carried.
Keith re-entered the room.
- c. Return of VACS and TA funds to DCR to meet 90% of allocation expenditure. The Ag Committee presented the following for approval:
 - i. VACS = \$445,383.75
 - ii. TA = \$40,474.32The motion to return the above amounts of VACS and TA monies to meet 90% of the allocation expenditure carried.

2. Financial Committee – Sebastian and Keith presented.

- a. '23-24 Budget – The Finance committee motioned to approve the proposed budget. There was discussion following the motion. John commented, and complimented staff on their efforts. Jonathan discussed possible data plan changes. He commented that the finance committee agreed to set aside \$30,000 for the personnel committee to put towards compensation. The motion carried.

3. Personnel Committee – John presented.

- a. Personnel reviews – personnel reviews were recently conducted.
- b. Personnel policy update – Motion made by the committee to approve as presented. There was no discussion. The motion carried.

J. Unfinished Business - none

K. New Business

1. Goochland Ag Fair – August 12, 2023
2. DCR & VSWCB Grant Agreements – Motion to approve grant agreements in draft form and to give Jonathan signature authority for when the final grant agreements come in made by John. The motion was seconded by Kenton. Denney commented that there were no significant changes in the grant agreements compared to last year. CDCs must sign off and authorize any transfers between districts. The motion carried.

L. DCR Conservation District Coordinator – Denney Collins - she reported on important dates for the end of the fiscal year.

M. Staff Reports & Presentation

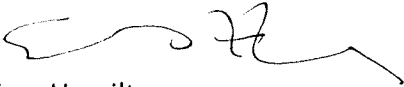
1. Keith – Reported on recent presentations, including one for the Powhatan Habitat for Humanity program. Recent training has been mostly on human resource related topics. Monacan's Outreach program is coming up.
2. Betty – has been working on finishing up VACS for the 2023 fiscal year.
3. Colton – he is getting married on Saturday. Has been working on VACS, technical assistance and work at the State Farm. Completed CPR training recently.

N. Reports of Cooperating Agencies

1. VCE – Goochland – Rachel reported for Nicole
2. VCE – Powhatan - Rachel reported on upcoming events, including Summer Beef Field Day. Recently attended training about farm heir/will issues.
3. NRCS – none present
4. Other Partners – none present

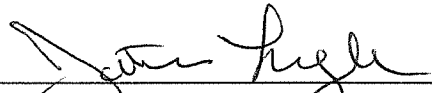
O. Adjourn - 10:45 am

Respectfully Submitted,



Lissy Hamilton
Office Administrator

Approved: July 17, 2023
Date


Jonathan Lyle, Chair

