

Meeting Minutes
Monacan Soil and Water Conservation District
September 19, 2022
CHS Auditorium
Goochland, VA

- A. Call to Order and Roll Call – 9:00 AM
 - 1. Directors present – Jonathan Lyle, Richard Ayers, Ronnie Nuckols, Kenton Moyer, Nicole Shuman, John Kochensparger
 - 2. Associate Directors present – Rachel Henley, Sebastian Volcker
 - 3. Staff present – Keith Burgess, District Manager; Betty McCracken, Conservation Specialist II; Lissy Hamilton, Office Administrator; Colton Sullivan, Agricultural Conservationist
 - 4. Others – Denney Collins, DCR; Shaun Reynolds, Powhatan County; Jeremy Evans and Tara Ciavarella NRCS

- B. Pledge of Allegiance led by Jonathan

- C. Public Comment Period - none

- D. **Approve Minutes** – Lissy presented. Motion to approve minutes made by John, seconded by Ronnie. There was discussion. Motion amended to include minor corrections. Motion carried.

- E. **Treasurer's Report** – Lissy presented. Motion to accept as presented made by Ronnie. Seconded by Kenton. There was no discussion. The motion carried.

- F. Chairman's Report
 - 1. Audit results for fiscal years 2021 and 2022 – Jonathan Presented. Audit had no written comments, and staff continues to have positive audit reviews.
 - 2. Goochland MOU approved – Goochland MOU has been approved and fully executed.

- G. Director/Associate Director Reports
 - 1. Jonathan – Goochland Board of Supervisor member, Don Sharpe, passed. He will be missed. Lunch with new Goochland County Administrator, Vic Carpenter, with staff went well. Partners and two Board of Supervisor members attended as well. Jonathan reported on current events in Goochland.
 - 2. Ronnie – None
 - 3. Richard – Will not be at October and November meetings.
 - 4. John – Coming back from three week long trip to see family.
 - 5. Rachel – she is excited for her daughter's progress in potty training.
 - 6. Sebastian – attended recent FOIA training.
 - 7. Nicole – saw a sturgeon breach in the lower James this past weekend.
 - 8. Kenton - none

- H. Liaison Reports
 - 1. Powhatan County – Shaun Reynolds – nothing much to report. There was some discussion about some land in the county possibly being sold.
 - 2. Goochland County – none present.

I. Committee Reports

1. Agricultural Committee – Ronnie presented.

- VACS approvals – Ronnie motioned to approve the contracts listed below. Nicole seconded. There was discussion. The motion carried.

- 1.Contract#38-23-0006 – SL-8B - \$42,320.70
- 2.Contract #38-23-0007 – NM-1A - \$940.46
- 3.Contract #38-23-0010 – SL-8B - \$46,152.00
- 4.Contract #38-23-0011 – SL-8B - \$133,480.20
- 5.Contract #38-23-0012 – SL-8B - \$420.00
- 6.Contract #38-23-0013 – NM-1A - \$3,355.34
- 7.Contract #38-23-0014 – SL-8B - \$21,175.70
- 8.Contract #38-23-0015 – NM-1A - \$605.02
- 9.Contract #38-23-0016 – SL-8B - \$15,210.00
- 10.Contract #38-23-0017 – SL-8B - \$143,864.10
- 11.Contract #38-23-0023 – SL-8B - \$61,278.30
- 12.Contract #38-23-0024 – NM-1A - \$1,847.74
- 13.Contract #38-23-0025 – SL-8B - \$48,769.90
- 14.Contract #38-23-0026 – SL-8H - \$6,811.40
- 15.Contract #38-23-0027 – NM-1A - \$1,985.20
- 16.Contract #38-23-0028 – SL-8B - \$15,430.10
- 17.Contract #38-23-0029 – WQ-4 - \$16,714.80

- Conservation Plan – CP #38-22-0008 – Ronnie motions to approve. Richard seconded. There was discussion. The motion carried.
- John moved to not list VACS applicant names on contract approval list. Kenton seconded. The motion carried.

J. Unfinished Business

1. Review District Policies

- Check Signing Policy – Keith presented. John moved to accept the updated draft as presented. Richard seconded. Rachel asked about defining treasurer versus office administrator in the policy. Jonathan suggested the office administrator and treasurer roles may not be shared by one person in the future and to edit the policy accordingly.
- Credit Card/Charge Account Policy – John made a motion to approve, Ronnie seconded. After discussion, John withdrew his motion. Staff will do revisions and present at a later date.

2. Annual Report – Richard moved to accept, Kenton seconded. There was discussion. The motion carried.

K. New Business - none

L. DCR Conservation District Coordinator – Denney Collins – She presented with upcoming due dates.

M. Staff Reports & Presentation

1. Keith – FOIA updates next month, assisting with dry hydrant ISO certification for Goochland County Fire Department.

2. Betty – will need signatures after meeting. Her part in the audit involved answering a lot of questions from the auditors. Has VCAP sign-up. Will be helping with Powhatan County Professional Development later this month.
3. Colton – Carryovers and verifications have been completed. He and Lissy attended Graves Mountain trainings last month. DCR engineering staff will be up this week.

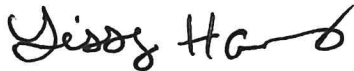
N. Reports of Cooperating Agencies

1. VCE – Goochland – Nicole presented- busy with well water today and Wednesday. Master Gardener’s training class is getting a lot of applications. Will be doing an invasive plant walk with JRA at Tucker Park.
2. VCE – Powhatan – Rachel presented – Thanked board for sponsorship for upcoming Teacher Tour. Farm Day for 3rd graders is coming up.
3. NRCS – Jeremy Evans presents – Introduced the new District Conservationist, Tara Ciavarella.

O. Other Partners – none

P. Adjourn – 10:24 AM

Respectfully Submitted,



Lissy Hamilton
Office Administrator

Approved October 17, 2022
Date


Jonathan Lyle, Chair

