

Meeting Minutes
Monacan Soil and Water Conservation District
October 17, 2022
CHS Auditorium
Goochland, VA

- A. Call to Order and Roll Call – 9 a.m.
 - 1. Directors Present – Jonathan Lyle, Ronnie Nuckols, Nicole Shuman, Kenton Moyer, John Kochensparger
 - 2. Associate Directors Present – Sebastian Volcker, Rachel Henley
 - 3. Staff Present: Keith Burgess, District Manager; Betty McCracken, Conservation Specialist II; Lissy Hamilton, Office Administrator; Colton Sullivan, Agricultural Conservationist
 - 4. Other: Denney Collins, DCR CDC; Shaun Reynolds, Powhatan County; Tara Ciavarella, NRCS
 - 5. Not Present: Richard Ayers, Ken Carter, Dan Jones

 - B. Pledge of Allegiance – led by Jonathan

 - C. Public Comment Period - None

 - D. Approve Minutes – Presented by Lissy. Motion to accept, made by John. Seconded by Kenton. There was no discussion. The motion carried.

 - E. Treasurer's Report - Presented by Lissy. It was noted that \$46,024.53 was transferred from General Operations to the Short Term Contingency account, based on the decision made in the August Finance Committee meeting. Ronnie Nuckols motioned to accept, Kenton Moyer seconded. There was no discussion. The motion carried.

 - F. Chairman's Report – Jonathan reported that he attended Don Sharp's memorial service this past Saturday. Reported on updates within Goochland County. There are currently 2,500 permits for houses approved to be constructed.

 - G. Director/Associate Director Reports
 - 1. John – Reported that the County Administrator resigned recently.
 - 2. Nicole – has been performing stream assessments with task force at state farm.
 - 3. Ronnie – Nothing to report
 - 4. Kenton – Nothing to report
 - 5. Sebastian – Nothing to report
 - 6. Rachel – Nothing to report

 - H. Liaison Reports
 - 1. Powhatan County – Shaun Reynolds – Nothing to report
 - 2. Goochland County – None present

 - I. Committee Reports
 - 1. Agricultural Committee
 - a. VACS approvals – Ronnie presented. *Kenton stepped out.*
 - i. Ronnie presented the following contracts with a motion for approval:
 - 1. Contract #38-23-0032, SL-8B, \$43,669.80
 - 2. Contract #38-23-0033, NM-1A, \$943.96
- Nicole seconded. There was no discussion. The motion carried. *Keith stepped out. Kenton returned.*

ii. Ronnie presented the following contracts with a motion for approval:

3. Contract #38-23-0008, NM-5N, \$3,739.28
4. Contract #38-23-0009, NM-5P, \$3,739.12
5. Contract #38-23-0030, NM-1A, \$1,147.62
6. Contract #38-23-0034, SL-8B, \$20,498.40
7. Contract #38-23-0035, SL-8B, \$21,870.00
8. Contract #38-23-0036, NM-1A, \$953.42
9. Contract #38-23-0037, SL-8B, \$10,362.10
10. Contract #38-23-0038, SL-8B, \$10,024.00
11. Contract #38-23-0039, SL-8B, \$11,160.00
12. Contract #38-23-0042, NM-1A, \$455.52

Nicole seconded Ronnie's motion for approval. There was no discussion, the motion carried.

iii. Ronnie presented the following contracts with a motion for approval. *Colton stepped out.*

13. Contract #38-23-0040, SL-8B, \$1,638.00
14. Contract #38-23-0041, NM-1A, \$110.60

Kenton seconded Ronnie's motion for approval. There was no discussion. The motion carried.
Keith and Colton stepped back in.

iv. Ronnie presented the following contract:

15. Contract #38-21-0036 - Transfer of name to new participant before project is complete.

Betty gave the Board background on the change of name for the contract. Ronnie motioned for approval, John seconded. There was discussion. Motion to approve transfer carried.

2. Financial Committee – John presented.

- a. County Budget request – The Finance Committee presented a funding request to both counties for new fiscal year that included a 5% increase as a motion. There was discussion. With a 5% increase, Monacan would receive funding in the amount of \$46,200 from both counties. The motion carried.
- b. Credit Card/Charge Account policy – The Finance committee presented the updated Credit Card/Charge Account policy, provided by staff, as a motion. There was no discussion. The motion carried.

J. Unfinished Business

1. Review District Policies
 - a. Credit Card/Charge Account policy – see above.
2. CRLC update – Jonathan will get in touch with contact at the Office of Attorney General.
3. VASWCD Annual meeting registration – forms were provided in board packets.

K. New Business

1. FOIA officer appointment – John motioned to appoint Keith as FOIA Officer. Nicole seconded. There was no discussion. The motion carried.
2. Treasurer/Secretary appointment – John motion to appoint Lissy as Treasurer/Secretary. Nicole Seconded. There was no discussion. The motion carried.
3. FOIA training updates & procedures – Keith presented
4. Area III Meeting, Monacan hosting – Keith presented
5. VACS producer meeting per DCR VACS grant agreement – Keith presented – VACS outreach event is a requirement per grant agreement with DCR.
6. NFWF Grant – Jonathan presented.

L. DCR Conservation District Coordinator – Denney Collins - Denney presented her previously emailed report. She noted important upcoming dates.

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M. Staff Reports & Presentation

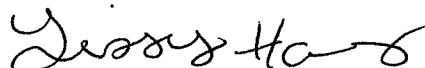
1. Keith – Keith presented. He reported on recent technical assistance, including a site visit with DCR staff at the 4L Ranch.
2. Betty – Betty presented. She reported on educational program she did with Richard for Powhatan County School's teachers.
3. Colton – Finished SL-6s with Betty. They met with several producers. He and Denney attended a conservation planning course.

N. Reports of Cooperating Agencies

1. VCE – Goochland – Nicole – Spotted Lantern Fly quarantine has been expanded. Master Gardeners applications closes November 1st.
2. VCE – Powhatan – Rachel – Reported on the Cattle Wives program
3. NRCS – Tara – reported on upcoming dates and annual payments to participants.
4. Other Partners

O. Adjourn – 10:26 am

Respectfully Submitted,



Lissy Hamilton
Office Administrator

Approved: November 21, 2022
Date



Jonathan Lyle, Chair