

Meeting Minutes
Monacan Soil and Water Conservation District
November 21, 2022
Central HS Auditorium
Goochland, VA

- A. Call to Order and Roll Call - 9 AM
1. Directors present – Jonathan Lyle, Ronnie Nuckols, Nicole Shuman, John Kochensparger, Kenton Moyer
 2. Associate Directors present – Ken Carter, Sebastian Volcker, Dan Jones
 3. Staff present – Keith Burgess, District Manager; Betty McCracken, Conservation Specialist; Colton Sullivan, Agricultural Conservationist; Lissy Hamilton, Office Administrator
 4. Others present – Ross Braun, Kenneth Hatcher, Denney Collins, DCR; Parker Agelasto, CRLC; Emily Gibbs, Goochland County; Shaun Reynolds, Powhatan County
 5. Board members not present – Richard Ayers Director, Rachel Henley – Associate Director
- B. Pledge of Allegiance – Led by Jonathan
- C. Public Comment Period - None
- D. Approve Minutes – presented by Lissy. Motion to approve by John, seconded by Kenton. There was no discussion. Motion carried.
- E. Treasurer's Report – presented by Lissy. Motion to accept by Ronnie Nuckols, seconded by Kenton. There was no discussion. Motion carried.
1. CD Renewal – Lissy presented. The Vehicle Replacement CD is due to be renewed. It will mature tomorrow. Lissy presented current rate options and terms. John motioned to renew the CD with a 15 month term at 2.23% at C&F Bank. Ronnie seconded the motion. There was no discussion. The motion carried.
- F. Chairman's Report – Jonathan presented. He reported that Charlie Vaughters is serving on the Goochland Board of Supervisors for the remainder of Don's term. Jonathan planned on meeting at the Greenswell nursery later today. He attended a tourism conference recently. He will be attending the Farm Bureau's conference next week. Plans for a meat processing plant were discussed at the last Goochland Board of Supervisors' meeting.
- G. Director/Associate Director Reports
1. Kenton – nothing to report
 2. Dan – honored to be here, apologized for missing the last two meetings
 3. John – recently went on vacation
 4. Ken – Has been traveling
 5. Sebastian – Lisa Dearden is retiring, some local farmer's markets will not be continuing. He swore oath at the Goochland County court house for his directorship.
 6. Nicole – Recently presented with Keith at Goochland Leadership Enterprise. Started on trial plots at the State Farm.
 7. Ronnie – nothing to report

H. Liaison Reports

1. Shaun Reynolds – Powhatan County – Nothing new to report
2. Emily Gibbs – Goochland County – new software is live for permits, inspection requests, etc. Reported on new staff and merging with the Transportation Department. She gave updates on current and upcoming construction projects.

I. Committee Reports

1. Personnel Committee – report moved to end of meeting.

J. Unfinished Business

1. VACS Outreach Program – Date has been set for January 10th from 6 – 8 pm with an alternative date of January 12th.
2. CRLC MOU – Jonathan received corrections on MOU from OAG office. John motioned to accept MOU with corrections given by OAG. There was discussion. The motion carried. Parker thanked District for partnership.

K. New Business

1. Review Annual Plan – Keith presented annual plan for review. There were no comments.
2. Set 2023 Meeting Schedule - Motion made by John for monthly Board meetings for 2022 to be set for every third Monday at 9 am at the Central High Complex, with the following exceptions due to holidays: January 23rd, February 27th, and June 12th. Kenton seconded. The motion carried.
3. Nomination Committee – Jonathan appointed a nominations committee, (Richard, Rachel, Sebastian, Ken)
4. Policy Reviews – The following policies were reviewed by the Board:
 - i. Nutrient Management Plan Writing policy dated 12-20-21
 - ii. Purchasing policy dated 5-16-22
 - iii. Vehicle Use policy dated 11-15-21

- L. DCR Conservation District Coordinator – presented by Denney Collins. She reported on upcoming due dates.

M. Staff Reports & Presentation

1. Keith – Participated in Powhatan Ag Day for 300+ 3rd grade students and Goochland Leadership Enterprise agricultural program.
2. Betty – She completed end-of-life verifications. Presented for soils class in Powhatan. She retired from the Middle James Roundtable.
3. Colton – Working on projects. Finished one in Powhatan on 711. 4L project is moving slow. Working on certification for Conservation Planning.

N. Reports of Cooperating Agencies

1. VCE – Goochland – Nicole reported. There are 23 attending the upcoming Master Gardeners class. Reported on an ag fair with Goochland County coming up on April 21, 2023.
2. VCE – Powhatan – none present
3. NRCS – none present
4. Other Partners – none present

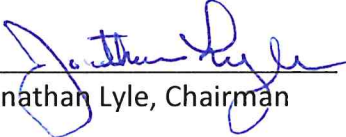
O. Personnel Committee – John presented. Betty requested to use leave and a flexible schedule, using up to 12 hours of sick leave a week. There will be 8 hours of flextime that will consist of 6 hours in-office outside of normal working hours, and 2 hours of remote work. John presented this as a motion to approve the request as presented by the Personnel Committee. The motion carried.

P. Adjourn - 10:05 am

Respectfully Submitted,

Lissy Hamilton
Office Administrator

Approved: December 19, 2022
Date


Jonathan Lyle, Chairman

