

Board of Directors
November 20, 2023 Meeting Minutes
Monacan Soil and Water Conservation District
Goochland Agricultural Center
Goochland, VA

- A. Call to order – 9:00 am.
 - 1. Directors present – Ronnie Nuckols, Kenton Moyer, Sebastian Volcker
 - 2. Associate Directors present – Ken Carter, Kate Anderson
 - 3. Staff present – Keith Burgess, District Manager; Colton Sullivan, Agricultural Conservationist; Lissy Hamilton, Office Administrator
 - 4. Others – Denney Collins, DCR CDC; Tara Ciavarella, NRCS; Erin Small, Goochland VCE
 - 5. Not present – Jonathan Lyle, John Kochensparger, Sandy Brindley

- B. Pledge of Allegiance

- C. Public Comment Period - none

- D. Approve Minutes – Lissy previously provided minutes by email. Kenton Moyer motioned to approve minutes as presented. Sebastian seconded the motion. There was no discussion and the motion carried.

- E. Treasurer's Report – Lissy presented the treasurer's report. Sebastian moved to accept the report as presented. Kenton seconded. There was no discussion and the motion carried.

- F. Chairman's Report – Ronnie presented
 - 1. Appoint Associate Director – Kenton motioned to appoint Erin Small as an associate director. Sebastian seconded. There was no discussion and the motion carried.

- G. Director/Associate Director Reports
 - 1. Ronnie - Ronnie congratulated Sebastian and Kate for their election wins.
 - 2. Ken – He updated the board on the riparian buffer advisory committee that he is serving on the behalf of VASWCD. *Rachel arrived.*
 - 3. Kenton – nothing to report.
 - 4. Kate – nothing to report.
 - 5. Rachel – nothing to report.
 - 6. Sebastian – JRA has been planting trees on his property.
 - 7. Erin – nothing to report.

- H. Liaison Reports – There were no liaisons present at today's meeting.

- I. Committee Reports
 - 1. Ag Committee – Kenton and Colton presented. *Keith stepped out.*
 - a. VACS approvals – Colton presented the following contracts to the board for approval.
 - i. Contract #38-24-0038 - SL-8B for \$76,147.90
 - ii. Contract #38-24-0036 - NM-1A for \$7,769.54Kenton made a motion for contracts #38-24-0038 and #38-24-0036 to be

approved. Sebastian seconded the motion. The motion carried.

- iii. Contract #38-24-0045 – SL-6W for \$28,838.75 – was motioned to approve by Kenton. Sebastian seconded. There was no discussion and the motion carried.
 - iv. Contract #38-24-0005 -SL-6W – for \$49,361.90 (previously approved for \$44,545.71) – Kenton motioned to approve the new amount. Sebastian seconded. There was no discussion. The motion carried.
 - b. CRLC Easement – initial approval – Ken presented. Sebastian motioned to approve, Kenton seconded the motion. There was no discussion and the motion carried.
2. Financial Committee – county budget request (report only) – Sebastian presented. The committee agreed to request a 5% increase of funding from both counties for the next fiscal year.
 3. Personnel Committee- employee grievance (report only) – Sebastian presented with an update to an employee grievance issue. Ronnie asked Keith about comments made in an email about the Employee Leave Payout LGIP account. Keith responded, explaining that if current policy is followed, funding is adequate, but if the board continues to follow procedure that they've done with the last two staff members, there will not be enough funding.
- J. Old Business
- K. Unfinished Business
- L. New Business
1. VCAP –application approval for forwarding to VASWCD – Colton presented. The applicant is a Goochland County resident, Rhonda McGee. The issues she applied for VCAP for are erosion and poor ground cover. Colton asked the board for approval, based on contingencies. Sebastian moved for approval, Kenton seconded. Colton added that the application will move to the VCAP steering committee for approval. The motion carried.
 2. Director elects – Directors must complete the following every two years, and within 60 days of taking oath of office..
 - a. Conflict of Interest Act (COI) training
 - b. Freedom of Information Act (FOIA) training
- M. DCR Conservation District Coordinator – Denney Collins – Denney updated the board on upcoming due dates, and tax credit deadlines.
- N. Staff Reports & Presentation
1. Keith - Attended recent TAC meeting, provided educational programs to elementary schools, and attended JRA summit.
 2. Colton – Provided a report on last week's Outreach Event, VCAP and provided an educational program at Powhatan's Ag day.
 3. Lissy – attended VAGARA conference at the end of October, assisted with Outreach Event and Powhatan Ag Day.
- O. Reports of Cooperating Agencies
1. Virginia Cooperative Extension
 - i. Powhatan – Rachel – Part-time volunteer coordinator position – she is hopeful

they will be able to make an offer to a candidate. There has been interest in Easement and Ag Forest program. Will be interviewing master gardeners. She gave updates on upcoming trainings and workshops.

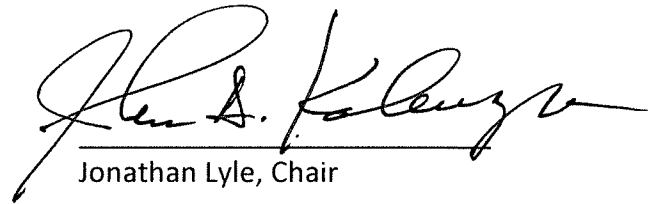
- ii. Goochland – Erin – Has met with some local farmers. Met with Goochland County’s economic development department about upcoming programs. “Better Together” event for matching up local farmers and restaurant owners.
 - 2. Natural Resources Conservation Service – Tara – provided updates on CSP approvals, EQIP approvals. ACT NOW – Virginia state-wide fund pools – starts Dec. 15th. Provided updates for upcoming events and deadlines
 - 3. Other Partners – none present.
- P. Adjourn - 9:55 am

*items in bold require board action

Respectfully submitted,

Lissy Hamilton
Office Administrator

Approved: 3/18/24
Date


Jonathan Lyle, Chair

